

VISION PROPERTY

APPLICATION FORM

Application received:

DD/MM/YY

Please complete all sections of the application form in **BLOCK CAPITALS**. Failure to fill in all the details may delay your application.

Please supply a photocopy of either your passport or driver's licence when submitting this application form.

Completed application forms can also be returned to info@visionpropertyagents.co.uk

PROPERTY DETAILS

House number:	Town:
Flat number:	County:
Street:	Post code:
Status (Delete as appropriate): FURNISHED / UNFURNISHED	

APPLICANT DETAILS*

Title:	Date of birth:
Full name:	
Previous names:	Nationality:
Email:	
No. of dependants:	Phone:
Marital status (Delete as appropriate): SINGLE / MARRIED / DIVORCED / SEPARATED / WIDOW(ER)	
Residential status: OWNER / PRIVATE TENANT / COUNCIL TENANT / LIVING WITH FRIENDS OR RELATIVES	

*All tenants over 18 years old need to complete their own application form.

RENT DETAILS

No. of tenants:	Total rent per month:
Tenancy term (Months):	Individual share of rent:
Desired start date:	
Payment method (Delete as appropriate): STANDING ORDER / DHSS / CASH	
Details (Name, age & relationship to you) of all tenants moving in to the property*:	

Please note: Rates are included in the rent unless otherwise stated and a deposit of one month's rent will be required. ***All tenants over 18 years old need to complete their own application form.**

CURRENT LANDLORD / AGENT

Name:	Phone:
Email:	
Address:	

CURRENT ADDRESS

House number:	Town:
Flat number:	County:
Street:	Post code:
Time at current address:	

Please note: If you have been at your current address for less than 3 years you will need to supply details of your previous addresses on the following page.

PREVIOUS ADDRESSES

House number:	Town:
Flat number:	County:
Street:	Post code:
Period at current address: FROM	TO

House number:	Town:
Flat number:	County:
Street:	Post code:
Period at current address: FROM	TO

EMPLOYMENT DETAILS

Employment type (Select one):	FULL TIME / PART TIME / TEMPORARY / CONTRACT / UNEMPLOYED / SELF-EMPLOYED / RETIRED / STUDENT
Occupation:	Employment: PERMANENT / TEMPORARY
Company name:	Employer name:
Address:	Employer position:
	Email:
	Phone:
	Payroll number:
Gross salary:	Additional income:
Start date:	Details of additional income:

BANK DETAILS

Bank name:	Account holder:
Branch:	
Account number:	Current account held: YES / NO
Sort code:	Time with bank:

NEXT OF KIN

Name:	Address:
Phone:	
Relationship to you:	

ADDITIONAL INFORMATION

Any pets: YES / NO	Any additional requirements:
Type of pet:	
Do any tenants smoke: YES / NO	

Please tick if you agree to our insurance providers contacting you regarding tenants insurance.

Your signature confirms the information given is true and accurate and authorises the landlord / agent to carry out credit checks and referencing as necessary.

PRINT NAME

SIGNATURE

DATE

FOR OFFICE USE ONLY

	Requested	Received	Outcome
Landlord reference			
Employment reference			
Guarantor confirmation			
Completed			
Forwarded			

VISION PROPERTY

GUARANTOR FORM

Please complete all sections of the application form in **BLOCK CAPITALS** and return this form along with your tenancy agreement.

Date received:

DD/MM/YY

TENANT DETAILS

Name of tenant:

Address of property:

GUARANTOR DETAILS

Name:

Work address:

Relationship to tenant:

Occupation:

Home address:

Work telephone:

Home telephone:

Email:

IN CONSIDERATION of the landlord entering into this tenancy Agreement, the guarantor HEREBY GUARANTEES the due observance and performance of the tenant of all the terms and conditions of this agreement including (without prejudice to the generality of the foregoing) the payment of all rent and other monies due hereunder by the tenant named above. In the event of the tenant being in default of any of the terms of this agreement, the guarantor shall be held responsible to the landlord and shall fully indemnify the landlord in respect of all monies and costs and other outgoings of whatsoever nature, which fall due for payment by the tenant under the terms of this agreement. This guarantee shall continue in full force and effect and shall not be discharged by any action of the part of the landlord in giving the tenant time in which to meet his or her obligations under this agreement. This agreement shall continue in full force and effect insofar as any monies remain due to the landlord under the terms of the agreement notwithstanding the expiry of the term of the agreement.

SIGNATURE

DATE